



OFFICIAL RESPONSES TO VENDOR QUESTIONS
 RFP-2021-DBH-11-PSYCH
 December 4, 2020

No.	Question	Answer
1.	<p>Section 1. Introduction, Subsection 1.4 Program goals and strategic priorities, second bullet</p> <p>a) What is the plan for re-patriating 80 children placed out of state?</p> <p>b) Do they take priority in the first phase?</p> <p>c) Of the 80 out of state children, are they all Psychiatric Residential Treatment Facility (PRTF) level of care?</p>	<p>a) This would be decided on a case-by-case basis taking into account what is clinically best for each child/youth.</p> <p>b) The Department would work with vendors to identify any child that may be ready to and clinically appropriate for a move to this programming from out of state.</p> <p>c) See Answer #2 below.</p>
2.	<p>Section 1. Introduction, Subsection 1.4 Program goals and strategic priorities, second bullet</p> <p>Of the 339 Children in need of Residential Services in New Hampshire, how many are PRTF level of care?</p>	<p>The Department has estimated that approximately thirty (30) New Hampshire children/youth are either in or in need of, this level of care.</p>
3.	<p>Section 1. Introduction, Subsection 1.5 Contract Period</p> <p>a) What is the anticipated start date of the contract?</p>	<p>a) Please, see RFP Section 1.5 and Official Answers to Vendors Questions dated November 6, 2020. The start date of the contract will be the date Governor and Executive Council approve the contract.</p>

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	b) Will this be a fixed award for one provider or could there be multiple providers to create the 30 beds?	b) The Department may award more than one contract based on the results of scoring. See RFP Section 6.18. Successful Proposer Notice and Contract Negotiations.
4.	<p>Section 1. Introduction, Subsection 1.5 Contract Period</p> <p>This subsection states that the contract period will be effective upon Governor and Executive Council approval, through June 30, 2023.</p> <p>a) Is there any opportunity to enter into a longer-term contract, given the initial investment into the program start up?</p> <p>There is also mention that contract approval may continue for “up to six (6) additional years.</p> <p>b) What happens in 2029?</p> <p>c) Will this treatment service be put out to bid at that time?</p> <p>d) Is there an option for the service to continue beyond 2029?</p>	<p>a) See Addendum #5. This is the initial anticipated term and it will include up to 6 years of renewal.</p> <p>b) To be determined by the Department.</p> <p>c) To be determined by the Department.</p> <p>d) See Addendum #5.</p>

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5.	<p>Section 2. Statement of Work, Subsections, 2.1 Covered populations and additional information on the population, Paragraph 2.1.1 General target population for residential system</p> <p>What is the minimum age for children and youth served by the psychiatric residential treatment facility?</p>	<p>See Addendum #5.</p> <p>Please see Section 2.1.3 Needs of the target population. Table 1 identifies the age range of children most in need for any residential treatment.</p> <p>Additionally, the 5th paragraph in Section 2.1.3 in part reads, "In the past, youth who have required out-of-state, more intensive treatment have tended to be older (ages 12+)."</p>
6.	<p>Section 2. Statement of Work, Subsections, 2.1 Covered populations and additional information on the population, Paragraph 2.1.1 General target population for residential system</p> <p>Referrals will work through the Comprehensive Assessment for Treatment (CAT) system to the PRTF. Will there be a specific prioritization process for treatment access? For example – will prioritization be based on the date of referral, clinical need, crisis status, referral source or affiliated department, etc...?</p>	<p>No. However, there may be emergency admissions. See federal regulations 42 CFR 441.153 (c)</p>



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7.	<p>Section 2. Statement of Work, Subsections, 2.1 Covered populations and additional information on the population, Paragraph 2.1.1 General target population for residential system</p> <p>a) What happens to a youth who turns 21 while in treatment and is still enrolled in school?</p> <p>b) Does a youth need to be discharged before the age of 21?</p> <p>c) Can a youth remain in treatment beyond their 21st birthday with an active Individual Education Program (IEP) and current treatment plan goals, to assure completion of transition to adulthood goals?</p>	<p>a. A youth's IEP or educational status is a separate factor from a youth who has a medical need to receive treatment in a PRTF. Youth who are receiving treatment in a PRTF prior to age 21 and who turn age 21 during the course of their treatment, may continue the course of treatment in the PRTF as long it is medically necessary. Upon completion of the youth's treatment, the Vendor will transition the youth to the next most appropriate and least restrictive setting. See federal regulations 42 CFR.151 (a) (3).</p> <p>b. No</p> <p>c. See answer to letter a. above.</p>
8.	<p>Section 2. Statement of Work, Subsections, 2.1 Covered populations and additional information on the population, Paragraph 2.1.3 Needs of the target population</p> <p>a) Is the CAT tool already developed?</p> <p>b) If the CAT tool already exists, please provide a website to locate the tool or a copy of the tool.</p>	<p>a. Yes. The CAT is based upon a psychosocial assessment and Child and Adolescent Strengths and Needs tool (CANS).</p> <p>b. More information can be found in Appendices F, G, and H of RFP-2021-DBH-03-COMPR: https://www.dhhs.nh.gov/business/rfp/rfp-2021-dbh-03-compr.htm</p>

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9.	<p>Section 2. Statement of Work, Subsections, 2.2. Scope of Services Paragraph 2.2.3 Other service objectives and requirements, Subparagraph 2.2.3.4 Admissions and Discharges</p> <p>a) In the event of temporary psychiatric hospitalization or some other event that requires a child to be away from the program for more than seven (7) days, what happens after seven (7) days?</p> <p>Is there an expectation that provider's hold a bed for the child beyond seven (7) days?</p>	<p>a. See Addendum #5.</p> <p>b. No. See Addendum #5.</p>
10.	<p>Section 2. Statement of Work, Subsections, 2.2. Scope of Services Paragraph 2.2.3 Other service objectives and requirements, Subparagraph 2.2.3.11 Clinical and medical standards</p> <p>a) Who will provide the training for the NH Child and Adolescent Needs and Strengths Assessment (CANS)?</p> <p>b) Is the selected Vendor(s) expected to seek their own CANS training?</p> <p>c) Is this training funded by the selected Vendor?</p>	<p>a. The Department will train the vendor(s).</p> <p>b. No</p> <p>c. No</p> <p>d. The Department.</p> <p>e. Staff who should complete the CANS training are clinicians, case managers, and family workers.</p>

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	<p>d) If no to c) above, who funds the training?</p> <p>e) What are the requirements for staff who will be trained to complete the CANS?</p>	
11.	<p>Section 2. Statement of Work, Subsections, 2.2. Scope of Services Paragraph 2.2.3 Other service objectives and requirements, Subparagraph 2.2.3.12 Education</p> <p>The NH Department of Education (DOE) Application for Private Provider Special Education Programs includes a provision for proof of "Non-profit status document." Will a company's "for-profit" status prevent a company from gaining approval?</p>	No.
12.	<p>Section 2. Statement of Work, Subsections, 2.2. Scope of Services Paragraph 2.2.3 Other service objectives and requirements, Subparagraph 2.2.3.12 Education</p> <p>In the "Required Certified Staff" portion of the NH DOE Application for Private Provider Special Education Programs, please clarify, if the certified School Administrator (Special Education Admin. or Principal) is the only required fulltime staff member that is not a consultant?</p>	At a minimum, it is required to have a full time special education teacher and a special education administrator or principal.



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13.	<p>A Section 2. Statement of Work, Subsections, 2.2. Scope of Services Paragraph 2.2.3 Other service objectives and requirements, Subparagraph 2.2.3.12 Education</p> <p>Does NH DOE accept virtual World Language i.e.: Rosetta Stone as an acceptable format for completing those credit requirements?</p>	<p>Currently DOE accepts VLACS and some other virtual programs. DOE would need to look at Rosetta Stone or anything else to ensure it meets the curriculum requirements for each subject area. VLACS is an approved charter school in NH.</p>
14.	<p>Section 2. Statement of Work, Subsections, 2.2. Scope of Services Paragraph 2.2.3 Other service objectives and requirements, Subparagraph 2.2.3.14 Transportation</p> <p>a) When families are able, are families permitted to transport their children to and/or from home visits, community day passes, or appointments?</p> <p>b) Is it required that the PRTF provide all transportation regardless of a family's ability to do so?</p> <p>c) Is the intent of Subparagraph 2.2.3.14 to assure that the PRTF provides transportation when the family is unable to do so due to lack of resources or safety concerns?</p>	<p>a. Yes. See Addendum #5.</p> <p>b. No.</p> <p>c. Yes.</p>

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15.	<p>Section 3. Proposal Evaluation, Subsection 3.4 Details on the Cost Proposal, Paragraph 3.4.2 Cost proposal scoring proposal components</p> <p>If awarded will the services be funded by a pre-established per diem rate or will each individual referral/person have their own individualized budget approved by the department?</p>	<p>Under the resulting contract, the Department will reimburse for services using a per diem rate. Please see RFP Section 4.2 Description of Payment Structure. Per Diem Rate.</p>
16.	<p>Section 5 Compliance, Sub Section 5.9 Culturally and Linguistically Appropriate Services, Paragraph 5.9.6, Subparagraph 5.9.6.2</p> <p>Is the Federal Civil Rights Compliance Checklist to be submitted at the time of proposal or following successful negotiations?</p>	<p>The Federal Civil Rights Compliance monitoring checklist is not required as part of the proposal process for this RFP. This checklist is a tool used by the Department in monitoring the resulting contract for Civil Rights compliance. See website for more information: https://www.dhhs.nh.gov/business/forms.htm</p>
17.	<p>Section 5 Compliance, Sub Section 5.9 Culturally and Linguistically Appropriate Services, Paragraph 5.9.8</p> <p>Contractors are required to complete the two (2) steps listed in the Appendix C; however, Appendix C (first page) states that "at this stage, applicants are not required to submit their four-factor analysis as part of their application."</p>	<p>Applicant Step #1 – Individualized Assessment Using Four-Factor Analysis needs to be completed but not submitted as part of the proposal to this RFP. This Assessment is to assist the Proposer in answering the questions in Applicant Step #2 – Required Questions Relating to Language Assistance Measures.</p> <p>Applicant Step #2 – Required Questions Relating to Language Assistance Measures is to be completed by the Proposer and submitted as part of the proposal to this RFP.</p>

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	Please clarify when Appendix C: Addendum to CLAS Section of RFP for Purpose of Documenting Title VI Compliance is due.	The approved contract resulting from this RFP will require the Contractor to provide to the Department within 10 days of the date the contract being approved by Governor and Executive Council, a detailed description of the Contractor's language assistance services.
18.	<p>Section 7. Proposal Outline and Requirements, Subsection 7.2 General Contents, Paragraph 7.2.6 New Hampshire Certificate of Good Standing</p> <p>a) Is it correct to say, that if an organization does not currently do business in New Hampshire, then the organization does not need to include a certificate of good standing in the proposal?</p> <p>b) Is it ok to submit a certificate of good standing in the state the organization currently conducts business?</p>	<p>a) Yes. In addition, the Proposer must provide assurance of obtaining one in accordance with RSA 5:18-a in the proposal. Additionally, if the Department enters into a contract with a Vendor who does not have certificate of good standing in New Hampshire, the Vendor is required to obtain a certificate of good standing at the time of contract.</p> <p>b) Yes. However, this will not meet the requirements in a) above, unless the organization is an out-of-state non-profit.</p>

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19.	<p>Appendix G</p> <p>Regarding the requirement, that individual therapy is required twice weekly:</p> <p>a) What is the expected duration of each session (i.e. 45 minutes per session)?</p> <p>b) Is there an opportunity to break the total duration of the two required sessions across multiple sessions in a week to meaningfully target the youth's identified treatment needs?</p>	<p>a. Duration of sessions will be defined by the provider in order to tailor therapy sessions to meet the needs of the young child, youth or young adult. The Vendor should explain the duration of a session in their proposal.</p> <p>b. Yes. The two sessions per week are minimum requirements. See letter a. above.</p>
20.	<p>General:</p> <p>Are youth from other states allowed to be admitted to the PRTF program?</p>	<p>Yes. However, NH youth are the first priority.</p>